

# CHECKLIST FOR FINANCIAL AID

- Apply for Admissions
  - Have College/High School transcripts sent to and verified by the Admissions Office.
  - Make sure that you provide the Admissions Office with an accurate email address and check it often. Also, make sure you check your bulk or spam email box.
  
- Apply for a PIN number ([www.pin.ed.gov](http://www.pin.ed.gov))
  - Student and Parent
  - Does not change from year to year. If you already have one, you may skip this step
  
- Submit FAFSA Application ([www.fafsa.gov](http://www.fafsa.gov))
  
- Take Compass Placement Test ([link to compass test dates](#))
  
- Look for an email from the Financial Aid Office and respond to the email ASAP informing the financial aid office which campus you plan to attend. If you do not receive an email, contact the Financial Aid Office at the Campus you are planning to attend after a reasonable amount of time has passed.
  
- Continue to check your email for further requests for documentation. Also, login to your student information center on the LBWCC website regularly to check the status of your admissions and financial aid requirements.
  
- Return all Verification documents, if requested:
  - Documents requested will be listed in your student information center at [www.lbwcc.edu](http://www.lbwcc.edu), click on the login at the top of the page, sign in using your student ID or social security number and your six digit date of birth, click on financial aid requirements. You can also keep a check on the status of your financial aid at this website.

\*\*Please remember, it is the student's responsibility to: File the FAFSA form, request a pin number, retrieve the pin number, add LBWCC's school code 008988. Financial Aid personnel are NOT allowed to complete these steps for the student. \*\*