

Year 5

# Quarterly Report

October November December 2020

## Title III

# “Strengthening Institutions”

## Grant



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Title III Staff:

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## Year 5: First Quarter Report 2020

### Background Information

In the introduction of the Title III grant, the strengths and weaknesses of the institution were identified to give background information. This information was used to identify the grant objectives.

### Objectives

The Title III grant objectives are:

1. Increase student graduation rate.
2. Increase fall-to-fall retention.
3. Improve student and faculty satisfaction with advising.
4. Increase occupational advisory committees' satisfaction with career technical curricula.
5. Increase the number of career technical students attaining in-field employment.
6. Increase the number of students enrolled in career programs.

### Coaching Strategies

Task 1: (Coaches make outreach contacts.) *On-Going*

- Reached out to students reminding them of success coaching services available.
- Visited programs and classes to introduce new students to success coaching.
- Provided coaching services on all campuses.
- Assisted new students to set up LBW student email accounts.
- Discussed with instructors how to best help students in their programs.
- Assisted students with attendance, academic performance, goal setting, time management, deadlines, and basic course questions.
- Collaborated with faculty and staff to work on information/resource packet to share with students to finish the semester strong.
- Advised students to visit the Director of Student Success for assistance with entering spring schedules in OneACCS.
- Researched workshops/conferences to improve success coaching.
- Distributed business cards to students.
- Designed a schedule to set up a student success table in technical programs to maximize engagement with students.
- Assisted Student Activities Directors on each campus to serve pizza to students.

Task 2: (Coaches provide 3+ meetings with each student interested in participating.)  
*On-Going*

- Emailed LBWCC graduates to discuss multiple job opportunities.
- Assisted students with employment documents.
- Assisted students in completing scholarship applications.

- Assisted students and answered questions involving course completion and study skills.

Task 3: (Coaches provide resource information to students based on students' expressed barriers.) *On-Going*

- Registered for several online professional development webinars – “Retooling Your Time Management to Work for You”, “Preparing Students for Workplace Success”, and “Winning the Race to Achieve Your Goals”.
- Viewed three webinars presented by Attigo Training.

### Advising Strategies

Task 1: (Pilot ORI101 Technical Majors sections.) *Completed*

Task 2: (Provide On-Campus professional development in student success and retention.)  
*On-Going*

### New Program Development Strategies

Task 1: (Networking Option courses piloted Fall Semester.) *On-Going*

- Continued with course redesign. Due to COVID-19, the instructors were unable to attend professional development. Plans are to attend professional development September 2021.

Task 2: (First year Physical Therapist Assistant courses piloted.) *On-Going*

- Completed standards for the PTA Application for Candidacy (AFC).
- Created rubrics and PowerPoint presentations for classes.
- Uploaded onsite materials for AFC.
- Reviewed, organized, and scanned clinical agreements for AFC.
- Collaborated with videographer to develop a virtual tour of the program for AFC.
- Updated Library Resources list.
- Met with PTA Advisory Committee and updated 2020-2021 Program Advisory Committee Member list.
- Updated Plan of Study.
- Participated in team meetings with Title III Activity Director to review objectives and finish Curriculum Map.
- Finished course syllabi drafts.
- Updated Information Session PowerPoint.
- Developed tentative CAPTE Virtual Site Visit schedule.
- Completed General Information Form and Persons Interviewed Form for Site Visit.

- Finalized review and submission of AFC.
- Updated Clinical Education Database.
- Completed practical exam rubrics and uploaded skill checks and practical exam rubrics.

Task 3: (Purchase equipment and supplies for 2<sup>nd</sup> semester for advanced Industrial Networking.) *On-Going*

- Submitted requisitions to purchase splicers and switch; additional equipment and supplies will be ordered next quarter.

Task 4: (Faculty participate in professional development.) *On-Going*

- Attended Commission on Accreditation for Physical Therapy Education (CAPTE) Developing Program Workshop Assessment.
- Attended CAPTE Self-Study Workshop Assessment.
- Attended PTA Educators Special Interest Group Webinar: "Practical Applications of Video-Based Skills Assessment".
- Attended American Council of Academic Physical Therapy (ACAPT) Telehealth Webinar.

Task 5: (Host program accreditation team for Physical Therapist Assistant Program.) *On-Going*

### Evaluation Strategies

Task 1: (Conduct formative evaluation.) *On-Going*

Task 2: (Conduct summative evaluation.) *On-Going*