

Year 4

Quarterly Report

April May June 2020

Title III

“Strengthening Institutions”

Grant



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Community College

Title III Staff:

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Year 4: Third Quarter Report 2020

Background Information

In the introduction of the Title III grant, the strengths and weaknesses of the institution were identified to give background information. This information was used to identify the grant objectives.

Objectives

The Title III grant objectives are:

1. Increase student graduation rate.
2. Increase fall-to-fall retention.
3. Improve student and faculty satisfaction with advising.
4. Increase occupational advisory committees' satisfaction with career technical curricula.
5. Increase the number of career technical students attaining in-field employment.
6. Increase the number of students enrolled in career programs.

Coaching Strategies

Task 1: (Coaches make outreach contacts.) *On-Going*

- Continued to work remotely during the third quarter.
- Received additional Aviso training during the third quarter with weekly training provided by the Title III Activity Director and Aviso Representative.
- Sent welcome email to the new students enrolling summer semester.
- Contacted students with low-grade alerts in Aviso.
- Contacted instructors to inform them of students with low grades.
- Assisted the Associate Dean of Institutional Effectiveness & Quality in contacting students receiving CARES Act funding.
- Made 1,318 key engagements during the quarter.
- Sent mass email to students via Aviso "8 Ways to Slay your Summer".
- Emailed students about WIOA funding opportunity.
- Continued to complete modules for Canvas certification.
- Developed Excel spreadsheet to maintain database of student contacts.
- Coached students who had concerns about completing work while attending classes remotely.

Task 2: (Coaches provide 3+ meetings with each student interested in participating.)
On-Going

- Continued to provide coaching assistance via phone and email.
- Made 478 coached contacts during the quarter.
- Coached students referred by instructors for online help and provided assistance remotely.

- Viewed and/or responded to emails from students on caseload, verified numbers, status, and anticipated graduation date.

Task 3: (Coaches provide resource information to students based on students' expressed barriers.) *On-Going*

- Success coaches contacted local agencies to update Resource Manual information.

Advising Strategies

Task 1: (Pilot ORI101 Health majors section.) *Completed*

Task 2: (On-Campus Advising and Retention professional development scheduled.) *On-Going*

- Title III staff contacted individuals recommended by other colleges in the state. The Vice President of Strategic Initiatives at Amarillo College was contacted and will provide professional development for the career technical faculty next quarter.

Task 3: (Redesign Orientation Course for career technical majors with new course outlines, syllabi, and materials.) *On-Going*

- Title III Activity Director continues to be a member of the QEP Committee charged with redesigning the orientation course for career technical majors. The QEP Committee met to discuss course revisions for the upcoming orientation sessions.

New Program Development Strategies

Task 1: (First year Physical Therapist Assistant courses piloted.) *Year Five (5) Task; Program Development continues*

- Established PTA Curricular Themes.
- Uploaded documents to Canvas courses.
- Created PTA Advisory Committee modalities survey.
- Created various documents and screencasts from new resources to use in courses.
- Updated Complaints Policy, Non-Retaliation Policy and Clinical Course Objectives in clinical handbook draft.
- Finalized Clinical Instructor (CI) Assessment of Clinical Education with the Associate Dean of Institutional Effectiveness & Quality.
- Finalized CI Assessment of Clinical Education Coordinator.
- Finalized CI Self-Assessment tool.
- Met with Director of Facilities and Maintenance to discuss equipment and supplies layout for the PTA Lab and Classroom.
- Began development of Faculty Operational Handbook.
- Developed objectives for several PTA courses.

- Created PTA College Catalog pages.
- Continued to write narrative drafts for AFC.
- Contacted Director of Publicity and Marketing to assist with program advertising.
- Contacted clinical sites for future student placement.
- Gathered data for Program Assessment.
- Contacted future guest lecturers for the program.
- Updated clinical site tracker.

Task 2: (Faculty participate in professional development.) *On-Going*

- Completed Women's Health CEU course "Diastasis Recti Abdominus".
- Completed CEU course "Initiate Management of Urinary Incontinence in Any PT Setting" for Women's Health.
- Viewed "Overcoming Barriers to Conducting Health Labs through Remote Learning" webinar.
- Viewed American Physical Therapy Education (APTE) webinar "Ethics During COVID-19 Crisis".
- Completed Pediatric CEU course "Gross Motor Delays".
- Completed Down Syndrome Module.
- Completed PTA SIG webinar "Virtual Skills Assessment: Meeting the Curricular Needs to Keep Teaching" and "Recording with Screencast-O-Matic".
- Completed "The ADL's You Didn't Know You Were Missing".
- Completed Pulmonary CEU course "My Patient is on a Ventilator".
- Completed Pediatric Hypermobility CEU course.
- Completed CEU course "Cardiovascular Interventions".
- Completed virtual NEXT Conference courses: "Mortality & Morbidity Conference: Learning from Early Career Professionals", "Hot Topics in Payment", "Managing Post-Intensive Care Syndrome", "Addressing Opioid Problem with PT", and "Introduction to Integrative Pain Management".
- Completed "Safe Patient Handling and Mobility" CEU course.
- Completed "Treatment Parameters for Home Health Therapy in People with Cardiovascular or Pulmonary Pathologies".
- Completed "PT Examination of Vestibular System" and "PT Treatment of Vestibular System".

Task 3: (Industrial Networking Option developed with input from DACUM panels.)
On-Going

- Industrial electronics instructors continue to redesign the curriculum incorporating networking courses.

Task 4: (Students recruited to Industrial Networking Option.) *On-Going*

- College Recruiter, Public Information Officer/Marketing Director, instructors, and staff continue to recruit students for all the technical programs.

Task 5: (Conduct formative evaluation.) *On-Going*

Task 6: (Conduct summative evaluation.) *On-Going*