

Year 3

Quarterly Report

October November December 2018

Title III

“Strengthening Institutions”

Grant



Title III Staff:

Tammye Merida, Title III Coordinator

Mary Ann Hudson, Activity Director

Tiffany Bradshaw, Administrative Assistant

Year 3: First Quarter Report 2018-2019

Background Information

In the introduction of the Title III grant, the strengths and weaknesses of the institution were identified to give background information. This information was used to identify the grant objectives.

Objectives

The Title III grant objectives are:

1. Increase student graduation rate.
2. Increase fall-to-fall retention.
3. Improve student and faculty satisfaction with advising.
4. Increase occupational advisory committees' satisfaction with career technical curricula.
5. Increase the number of career technical students attaining in-field employment.
6. Increase the number of students enrolled in career programs.

Coaching Strategies

Task 1: (Employ one additional coach for Greenville Campus.) *On-Going*

- The success coaches from the Andalusia and MacArthur Campuses are currently providing coaching services for the students on the Greenville Campus. The Title III Coordinator requested to revisit hiring the success coach later in the grant year. Hiring of the PTA Program Director a year earlier has put a strain on the Title III budget.

Task 2: (New coach participates in professional development.) *On-Going*

- The Andalusia and MacArthur success coaches continue to receive professional development training from the Title III Activity Director and community services.

Task 3: (All coaches make outreach contacts.) *On-Going*

The coaches continue to make outreach contacts on all campuses.

- Andalusia Campus Success Coach:
 - Assisted Child Development students in scheduling assistance for study skills resources and orientation scavenger hunt.
 - Contacted students who received a grade of "incomplete" during the summer semester to remind them of the course completion deadline and offer assistance.

- Completed weekly phone call updates for students with low grades and attendance issues.
- Assisted students with resume writing, scholarship essay questions, tutoring needs, job searches, pre-registration questions, and scholarship searches.
- Set up displays on campus informing students of coaching services.
- Scheduled increased tutoring times to maximize study efforts for final exams.
- MacArthur Campus Success Coach:
 - Provided a seminar for welding students to share information regarding resumes and job applications.
 - Provided resources regarding test anxiety for the Sonography and Nursing students.
 - Prepared a bulletin board titled “Career Readiness Fair” in the Administration Building to encourage students to focus on employment readiness.
 - Attended the Peanut Boil to engage in current progress discussions with students.
 - Assisted in organizing and executing the Career Readiness Fair. A total of 14 employers participated in the event, and 139 students attended. This event promoted the technical programs, giving students an opportunity to network with potential employers.
 - Scheduled discussion groups with students to provide them with resources on how to create and improve their resume.
- Greenville Campus (Andalusia and MacArthur Campus Success Coaches):
 - Visited classrooms to discuss the role of a success coach and ways success coaching can help students complete their program.
 - Set up a booth for a “Meet & Greet” with students, introducing them to success coaching.
 - Attended “Glow Run” to engage in current progress discussions.
 - Provided weekly follow-up via face-to-face communication, phone calls, and email messages.
 - Attended Christian Ministries meeting to engage in current progress discussions with students.
- Flyers were updated on the campus bulletin boards informing students of the services provided by success coaches.

Task 4: (Coaches provide 3+ meetings with each student interested in participating.)

On-Going

- The Andalusia and MacArthur success coaches continue to actively coach students on all campuses.

Advising Strategies

Task 1: (Pilot ORI Business, Humanities, and Social Sciences sections.) *Completed*

- The redesigned orientation course was piloted fall semester. A total of 150 students enrolled in the orientation courses and 132 completed the course, resulting in an 88% completion rate.

Task 2: (Faculty advisors participate in advising and retention professional development.) *On-Going*

- The Health Sciences faculty are preparing to attend the National Academic Advising Association (NACADA) in March.

Task 3: (Redesign Orientation Course for Health majors with new course outlines, syllabi, and materials.) *On-Going*

New Program Development Strategies

Task 1: (Electromechanical short certificate piloted.) *Completed*

- The Electromechanical option was piloted in Year 2 of the grant. Fourteen students were enrolled in this degree option.

Task 2: (Recruit and hire Occupational Therapist Assistant—OTA instructor.)
Completed—Physical Therapist Assistant Program Director hired

**Due to the Accreditation Council for Occupational Therapy Education (AOTA) requesting to eliminate the associate degree program to offer a baccalaureate PTA degree, the Title III staff requested to seek accreditation for a Physical Therapist Assistant (PTA) program which is also a high wage, high demand program in our service area.*

Task 3: (PTA instructor participates in professional development.) *On-Going*

- The PTA Program Director attended the Developing Program/Self-Study Workshop in Jacksonville, Florida on October 9-10, 2018.

Task 4: (PTA Associate in Applied Science Program developed with input from DACUM panels.) *On-Going*

- The PTA Program Director, Allied Health Division Chair, and Title III Activity Director are developing the curriculum, course syllabi, and course objectives. Accreditation documents are being developed as well.
- The SACSCOC Prospectus submitted June 28, 2019, was approved by SACSCOC on November 13, 2019.

Task 5: (Greenville Campus—site for PTA program.) *On-Going*

- The PTA program will be located on the Greenville Campus; major renovations are not required.

Task 6: (Purchase equipment and supplies for PTA courses.) *On-Going*

- The Title III staff began purchasing equipment and supplies in Year 2 of the grant and will continue to purchase items as courses are developed.

Task 7: (Recruit PTA students; recruitment of Industrial Systems and Electromechanical students continues.) *On-Going*

- The College cannot recruit PTA students at this stage in the accreditation process. The College continues to recruit Industrial Systems and Electromechanical students.

Evaluation Strategies

Task 1: (Conduct formative evaluation.) *On-Going*

- The Title III staff will continue to evaluate the objectives quarterly in Year Three of the grant.

Task 2: (Conduct summative evaluation.) *On-Going*

- Dr. Pat Powell, Chair of the Title III Evaluation Committee, will meet with the evaluation team members in the second quarter of Year Three of the grant to evaluate Year Two activities. Follow up will be discussed in the next quarterly report.