

Year 2

Quarterly Report

October November December 2017

Title III

“Strengthening Institutions”

Grant



Title III Staff:

Tammye Merida, Title III Coordinator

Mary Ann Hudson, Activity Director

Tiffany Bradshaw, Administrative Assistant

Year 2: First Quarter Report 2017-2018

Background Information

In the introduction of the Title III grant, the strengths and weaknesses of the institution were identified to give background information. This information was used to identify the grant objectives.

Objectives

The Title III grant objectives are:

1. Increase student graduation rate.
2. Increase fall-to-fall retention.
3. Improve student and faculty satisfaction with advising.
4. Increase occupational advisory committees' satisfaction with career technical curricula.
5. Increase the number of career technical students attaining in-field employment.
6. Increase the number of students enrolled in career programs.

Coaching Strategies

Task 1: (Employ 2 coaches and establish offices on Andalusia and Opp Campuses). *Completed*

- Beth Harold was employed on October 9, 2017, as a success coach on the MacArthur Campus, and her office is located in the Administration Building. Natalie Darden-Ray was employed on October 12, 2017, as a success coach on the Andalusia Campus, and her office is located in the Student Center Building. Office equipment and supplies were purchased for coaches.
- The Human Resources Coordinator, Ashley Bass, provided the new employee checklist and new hire paperwork to Mary Ann Hudson, Activity Director. Mrs. Hudson mentored the coaches, assisted them in completing the new hire forms, and oriented them to their new job responsibilities.

Task 2: (Coaches trained by Coaching Service Provider). *On-Going*

- Aviso provided training for the success coaches on October 12-13, 2017. Heather Taynor, Aviso Representative, conducted the training. The sessions focused on (1) Aviso Introduction, (2) Aviso System Overview, (3) Coaching Best Practices, and (4) Logging into Aviso. Student Support Services coordinators (Leigh Grissom, Ayida Cumberland, and Tara Dumas) participated in the training. Student Support Services Coordinators will coach students who are participants of the Student Support Services grant.
- On October 13, 2017, Ms. Taynor provided training for the faculty to introduce them to student alerts, attendance alerts, and gradebook alerts. By faculty inputting this information, the success coaches will have an opportunity to assist students who are failing or need assistance. Faculty and staff alerts are the key to making this program successful.
- Mary Ann Hudson continues to have "Touching Base" conference calls with Heather Taynor to implement new coaching strategies.

Task 3: (Coaching service and grant coaches make outreach contacts). *On-Going*

- Success coaches are making contact with students via face-to-face, phone, and email. As discussed during training sessions with Ms. Taynor and Ms. Hudson, coaches are attending student activity functions, visiting departments, and setting up information tables to increase their visibility on campus. The coaches have placed coaching flyers on all campus bulletin boards and distributed information cards to students. To date, the success coaches have exceeded the 400+ outreach contacts stated in the grant.
- The Student Resource Manual is available to all students and is updated as needed.

Advising Strategies

Task 1: (Pilot ORI101 STEM Orientation section). *On-Going*

- Fall semester, 100 STEM students enrolled in the revised orientation course. Of the 100 students enrolled, 89 students successfully completed the course resulting in an 89% completion rate.

Task 2: (Success Coaching introduced to students in orientation). *Completed*

- The LBW Experience was held on the Andalusia, MacArthur, and Greenville Campuses. The students were informed of the success coaching program, and coaches will be hired to help them obtain their degree. After the LBW Experience, students completed a survey and 76% stated they had knowledge of the success coaching program.

New Program Development Strategies

Task 1: (Industrial Systems courses piloted). *On-Going*

- The industrial electronics instructors conferred with the Dean of Instruction and Title III Staff to develop the industrial systems option and the electromechanical option in Year One. As stated in the original grant, the electromechanical option would be developed in Year Two; however, the instructors felt it would be best to develop both options in Year One and pilot the options fall and spring semesters to provide additional skills for currently enrolled students. A request was submitted to the Program Officer, and the instructors began developing both options. The industrial systems instructor worked closely with the industrial electronics faculty to develop the new courses.
- The following new courses will be piloted during the 2017-2018 academic year: (1) ILT118 Construction Wiring, (2) ILT216 Industrial Robotics, (3) ILT240 Sensors Technology and Applications, (4) ILT128 Principles of Industrial Environment Controls, (5) ILT127 Principles of Industrial Pumps, (6) ELT213 Industrial Equipment, (7) INT112 Industrial Maintenance Safety, (8) ILT217 Industrial Robotics Lab.
- Students are enrolled in the industrial systems option and in the electromechanical option.

Task 2: (Electronics faculty participate in professional development). *Completed*

- The industrial electronics and industrial systems instructors participated in professional development in Year One to develop the electromechanical option.

Task 3: (Electromechanical option developed with input from DACUM panels). *Completed*

- The industrial systems instructor and the division chair for Advanced Manufacturing, Allen Teel, met with the Dean of Instruction, Peggy Linton, to develop the curriculum. The instructor also discussed curriculum changes with Art Rousseau, Director of Career Technical Education for the Alabama Community College System. All curriculum changes were sent to the Alabama Community College System and SACSCOC (accrediting agency). SACSCOC verified the curriculum changes were not substantive changes; therefore, approval was not required.

Task 4: (Physical Therapist Assistant Program). *On-Going*

- LBW Community College is seeking accreditation for a Physical Therapist Assistant Program to be located on the Greenville Campus. CAPTE (Commission on Accreditation in Physical Therapy Education) requires colleges to seek program approval from state agencies before submitting an intent to develop a program. The Title III staff submitted the ISPA (*Intent to Submit a Program Application*) to Dean Linton on December 19, 2017. The intent was forwarded to the Alabama Community College System Office for approval. After the intent was reviewed by the Chancellor's Office, it was sent to ACHE (Alabama Commission on Higher Education). The *New Program Application* will be submitted to the Alabama Community College System Office in February.

Evaluation Strategies

Task 1: (Conduct formative evaluation). *On-Going*

- Mr. Jimmy Hutto, Title III Evaluation Committee Chair retired December 31, 2017. Dr. Pat Powell, Director of Student Support Services, was appointed to this position, and she will begin serving as Chair on January 2, 2018.