

# Year 1

# Quarterly Report

April May June 2017

## Title III

## “Strengthening Institutions”



Title III Staff:

Tammye Merida, Title III Coordinator

Mary Ann Hudson, Activity Director

Tiffany Bradshaw, Administrative Assistant

# Grant

## Third Quarter Report 2017

### Background Information

In the introduction of the Title III grant, the strengths and weaknesses of the institution were identified to give background information. This information was used to identify the grant objectives.

### Objectives The

Title III grant objectives are:

1. Increase student graduation rate.
2. Increase fall-to-fall retention.
3. Improve student and faculty satisfaction with advising.
4. Increase occupational advisory committees' satisfaction with career technical curricula.
5. Increase the number of career technical students attaining in-field employment.
6. Increase the number of students enrolled in career programs.

### Start-Up

Task 1: (Title III Advisory Committee Convened). *Completed*

Task 2: (Activity Director and Administrative Assistant hired). *Completed* Task

3: (Preliminary data collected). *Completed*

### Coaching Strategies

Task 1: (Two-Year Contract—Student Coaching Service). During the implementation stage, Alan Cobb worked with the Aviso staff to merge Aviso and our records from the Alliant system. To validate information pulled from Alliant into Aviso, staff members from Student Services assisted with the task. Several conference calls were held to resolve any problems.

The Title III Staff and Alan Cobb participated in weekly conference calls with the Aviso staff during the month of May to complete the integration process. An administrator training session was held for Alan Cobb and Mary Ann Hudson on June 1, 2017. Follow-up weekly conference calls continued during the month of June. The sessions included implementation status update, advanced administrator training, predictive model review, and academic planning. Additional training sessions will continue in the upcoming months. *Ongoing*

Task 2: (Inform Community and Campuses about Aviso). Mary Ann Hudson, Title III Activity Director, sent an email on June 26, 2017, informing faculty the Aviso software was ready for them to log in and become familiar with the program. Additional training for faculty and staff

will take place in October. The Title III Staff created a flyer informing the community of the success coaching services. The flyer will be distributed to new students and placed on all campus locations. *Ongoing*

Task 3: (Activity Director receives Coaching Training). Mary Ann Hudson continues to receive training and best practices tips from Heather Taynor, Aviso Support Staff. *Ongoing*

Task 4: (Coaching Outreach)

Mary Ann Hudson, Title III Activity Director, continues to introduce and coach students until the success coaches are hired. As of June 30, 2017, 3,118 messages have been sent to 970 students. The contacts included the following categories:

- Academic Advising-968
- Communication with faculty and staff-115
- Current Course Conversations-956
- Face to Face-111
- Grades-1
- Scholarships-848 □ Staff Alerts-4

\*Of the 3,118 messages, 408 messages were sent to 93 potential summer graduates. *Ongoing*

Task 5: (Coaching 3+ Meetings) As of June 30, 2017, over 500 students have been contacted three or more times, including potential summer graduates. *Ongoing*

Task 6: (Faculty referral of At-Risk Students). Faculty members continue to refer students who are in danger of failing courses. Alerts are sent to Mary Ann Hudson using Aviso. *Ongoing*

Task 7: (Resource Information Provided to Students). Mary Ann Hudson emails the resource manual to students who have expressed barriers to degree completion due to personal problems. *Ongoing*

### Advising Strategies

Task 1: (STEM advisors participate in advising and retention professional development) *Completed*

Task 2: (Redesign Orientation Course). *Completed*

### New Program Development Strategies

Task 1: (Hire Industrial Systems Instructor). *Completed*

Task 2: (Industrial Systems instructor participates in professional development). The Industrial Systems instructor has completed Siemens I and II training. Robot training is scheduled for August and September. *Ongoing*

Task 3: (Industrial Systems Option developed). *Completed*

Task 4: (Classroom/Lab renovated for Industrial Systems). Alternative classroom and lab identified on the MacArthur Campus. *Completed*

Task 5: (Student recruitment). The instructors, Director of Recruitment, and the Director of Marketing will continue marketing the program. The instructors participated in career fairs

and met with business and industry to explain the new degree options. Renee LeMaire, Director of Marketing, will also provide assistance with news coverage before fall semester begins in August to recruit students. *Ongoing*

### Evaluation Strategies

Task 1: (Mid-Year Formative Evaluation). The Evaluation Team will meet on July 6, 2017 to evaluate the grant objectives thus far. *Ongoing*