

## DIAGNOSTIC MEDICAL SONOGRAPHY

### ADMISSION POLICIES

#### Admission Requirements and Application Deadline

(The deadline for program applications is June 1.)

1. Unconditional admission to the College
2. All pre-sonography courses must be complete prior to application deadline of June 1. The only exception is the physics course. It can be completed in the summer prior to admission to the program. Those who have completed the course by the application deadline will receive 1 point added to their ranking score.
3. Submit Diagnostic Medical Sonography program application packet by **June 1<sup>st</sup>**
  - ✓ Diagnostic Medical Sonography Program Application
  - ✓ Documentation of four (4) quality hours of observation signed by ARDMS/RT(S) registered sonographer
  - ✓ **Unofficial** copy of transcripts from **all** colleges previously attended including LBWCC
    - Pre-Sonography courses, with the exception of physics, must be completed by the end of the spring term of the year applying.
  - ✓ Proof of ACT score of 19 or higher\*
  - ✓ Handbook Verification Form
  - ✓ Three (3) letters of reference (signatures required)
  - ✓ Essay – (one page minimum) “Why I want to be a Sonographer”
4. Receive a composite score of 19 on the ACT exam. \*
5. Complete all pre-sonography courses with a minimum of a “C” (Cumulative GPA of 2.5)\*\*
6. Meet the essential functions or technical standards required for sonography.

Admission to the Diagnostic Medical Sonography Program is competitive and the number of students is limited by the number of faculty and clinical facilities available. Meeting minimum requirements does not guarantee acceptance.

\*Applicants that have successfully completed an AAS or AS Degree in a related healthcare field such as Nursing, Radiological Technology, etc. or applicants that possess a Bachelor or Master’s Degree in any career field will be considered for admittance on a case by case basis and may be exempt from the ACT requirement. If exempt these applicants will receive a maximum of 19 points for this application category.

\*\*If the student has a Radiographic Physics (3 or 4 credit) that has been taken, this may possibly substitute for PHY 112 with staff approval.

## **SELECTION AND NOTIFICATION**

1. The DMS Program admits a beginning class annually fall semester.
  2. Program applications will be reviewed for completion of program admission requirements. The Selection Committee considers all aspects of each applicant's record and offers admission to the best-qualified individuals.
  3. Acceptance into the program will be determined upon completion of entrance requirements and as space is available. This notification will be made by mail approximately four to six weeks before the beginning of the term of admission.
  4. Applicants are selected for admission using the following information:  
Completed application:
    - Program Application
    - Clinical Observation Form
    - Unofficial Academic Transcripts
    - ACT scores
    - Signed Handbook Verification Form
    - 3 Letters of Reference
    - Evidence of Previous Health Sciences Degree (if available)
    - Essay
    - Interview (Interviews will be scheduled upon receipt of completed applications)
  5. Each category in the selection process is assigned a score. A cumulative score is calculated by combining the scores from each category.
  6. Applicants are ranked in order of their cumulative score.
  7. Applicants with the highest ranking cumulative scores are offered admission based on the current enrollment of the program.
  8. Additional applicants are selected as alternates. An alternate is an applicant to whom admission may be offered in the event that one of the prospective students declines admission.
  9. Notification of the outcome of each application will be mailed to the student by July 15<sup>th</sup> at the address provided on the application along with date of mandatory orientation. Following acceptance into the program, students must respond in writing, confirming their intent to enroll within 10 days after the postmarked date of their acceptance letter. A student who fails to respond will forfeit his/her place in the class.
- Twenty application points will be deducted if applicant was previously enrolled in a DMS program and failed to meet course requirements including, but not limited to the following: course failure, course withdrawal, misconduct, or dismissal from a clinical site.